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Title 22@ Social Security

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Division 5@ Licensing and Certification of Health Facilities, Home Health Agencies, Clinics, and Referral Agencies

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Chapter 2.5@ Certified Nurse Assistant Program

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Article 3@ Program Components

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Section 71837@ Issuance of Certificate

71837 Issuance of Certificate

(a)

The Director of Staff Development or Instructor shall notify the Department in writing of those individuals who have completed the certification training program and have successfully passed examinations testing the knowledge and skills related to the basic patient care modules identified in section 71835(n). Those who have not passed the examination may be given two more opportunities to take the examination and pass. Notification of those who passed shall be sent no later than ten (10) working days following the examinations.

(b)

No part-time or full-time nurse assistant shall be employed as a nurse assistant by a facility beyond four months unless he or she is certified.

(c)

Every person applying for, holding or to whom a certificate is issued, shall file his or her present mailing address with the Department and shall notify the Department of any change therein. Applicants shall use the Department's form 283B, dated 5/92, and instructions revised on 7-16-92. This form and instructions are herein incorporated by reference. They can be obtained from the address shown below. The application and subsequent correspondence shall be mailed to the same address: DEPARTMENT OF HEALTH SERVICES LICENSING AND CERTIFICATION NURSE ASSISTANT CERTIFICATION SECTION 714/744 P STREET P.O.

(d)

Starting from the date the Department receives the application for the certificate, the Department shall inform the applicant within 30 days whether the application is complete or whether it is deficient. If it is deficient the Department shall inform the applicant what specific areas need to be changed or what information needs to be added. Applications are considered complete when applicants indicate they are at least 16 years old, have paid the fee when required by Section 71841(a)(1), are on the Department's records as having successfully completed an approved training program and have passed the examination.

(e)

The Department shall make a decision whether or not to issue a certificate within 90 days from the date the Department receives a completed application. The Department's time frames for acting on an application are as follows: (1) Minimum..... 30 days. (2) Median..... 60 days. (3) Maximum..... 90 days.